



## Health, Safety and Wellbeing Policy

### SCOPE

CoAbility staff, contractors and volunteers.

### POLICY STATEMENT

This policy demonstrates CoAbility's commitment to supporting the health, safety and wellbeing of its staff contractors, volunteers and promotes safety measures for participants using our service.

Our work environment is supportive, positive and promotes a healthy lifestyle. We promote a health, safety and wellbeing philosophy based on effective communication, consultation and systematic identification and reporting processes. We will promptly take required action to facilitate a resolution on any issues that may impact on the quality and safety our supports and services.

We strive to prevent or reduce risk of injury for our staff, contracts and volunteers and safeguard participants/children that use our services and keep them safe from violence abuse, neglect exploitation and discrimination in accordance with legislation and other requirements. We encourage participants to use external advocates of their choice to ensure their rights and interests are respected.

We treat any breach of our policies or procedures seriously and encourage reporting of concerns or non-compliance to the CEO, CoAbility.

### ADMINISTRATION

Supporting policies	All CoAbility policies
Supporting procedures/documents	<ul style="list-style-type: none"><li>• Allegations of abuse, neglect and exploitation</li><li>• Drug, alcohol and smoking</li><li>• Emergency procedure</li><li>• Incident management</li><li>• OHSE</li><li>• Safeguarding</li><li>• Work Health and Safety</li><li>• Staff Code of Conduct</li><li>• <a href="#">Victorian Child Safe Standards</a></li></ul>
Policy Owner	CEO, CoAbility
Legislation mandating compliance	<ul style="list-style-type: none"><li>• <a href="#">Occupational Health and Safety Act 2004</a></li><li>• <a href="#">Accident Compensation Act 1985</a></li><li>• <a href="#">Fair Work Act 2009</a></li><li>• <a href="#">Disability Act 2006</a></li></ul>

	<ul style="list-style-type: none"><li>• <a href="#">National Disability Insurance Scheme Act 2013</a></li><li>• <a href="#">NDIS Rules</a></li></ul>
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